

Fayette Companies

For more information, please
contact Mike Boyle at 309-671-8025

Dictation Changes

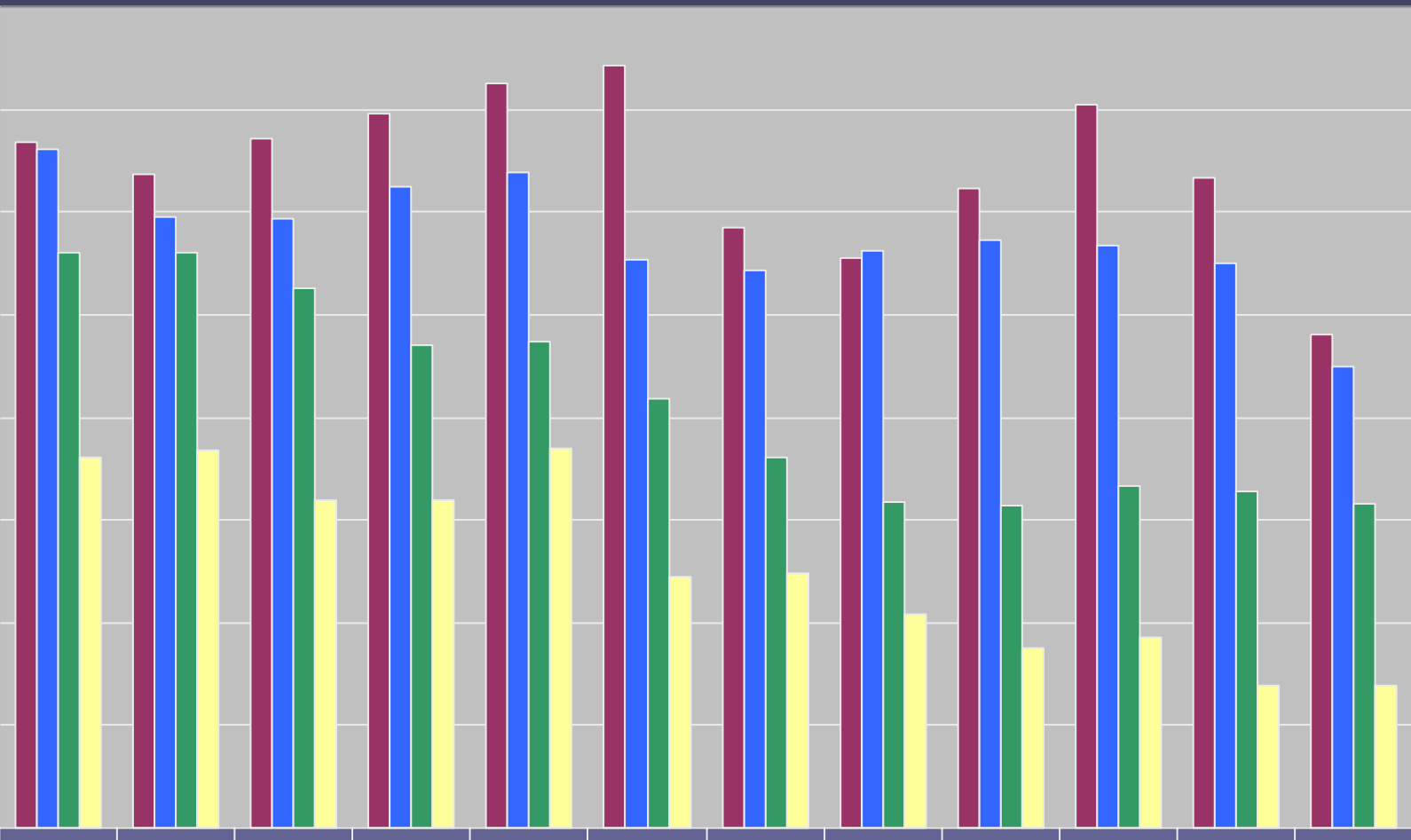
- Objective: Reduce Paperwork and Increase Staff Productivity
- Change
 - Asked State SA Director for permission to use rating scales, checklists and progress notes versus narratives for every service
- Results
 - Approved request
 - Change written into state licensing rules

Average Weekly Dictation Per Month January 1, 1999 - December 31, 2002

- 1999
- 2000
- 2001
- 2002

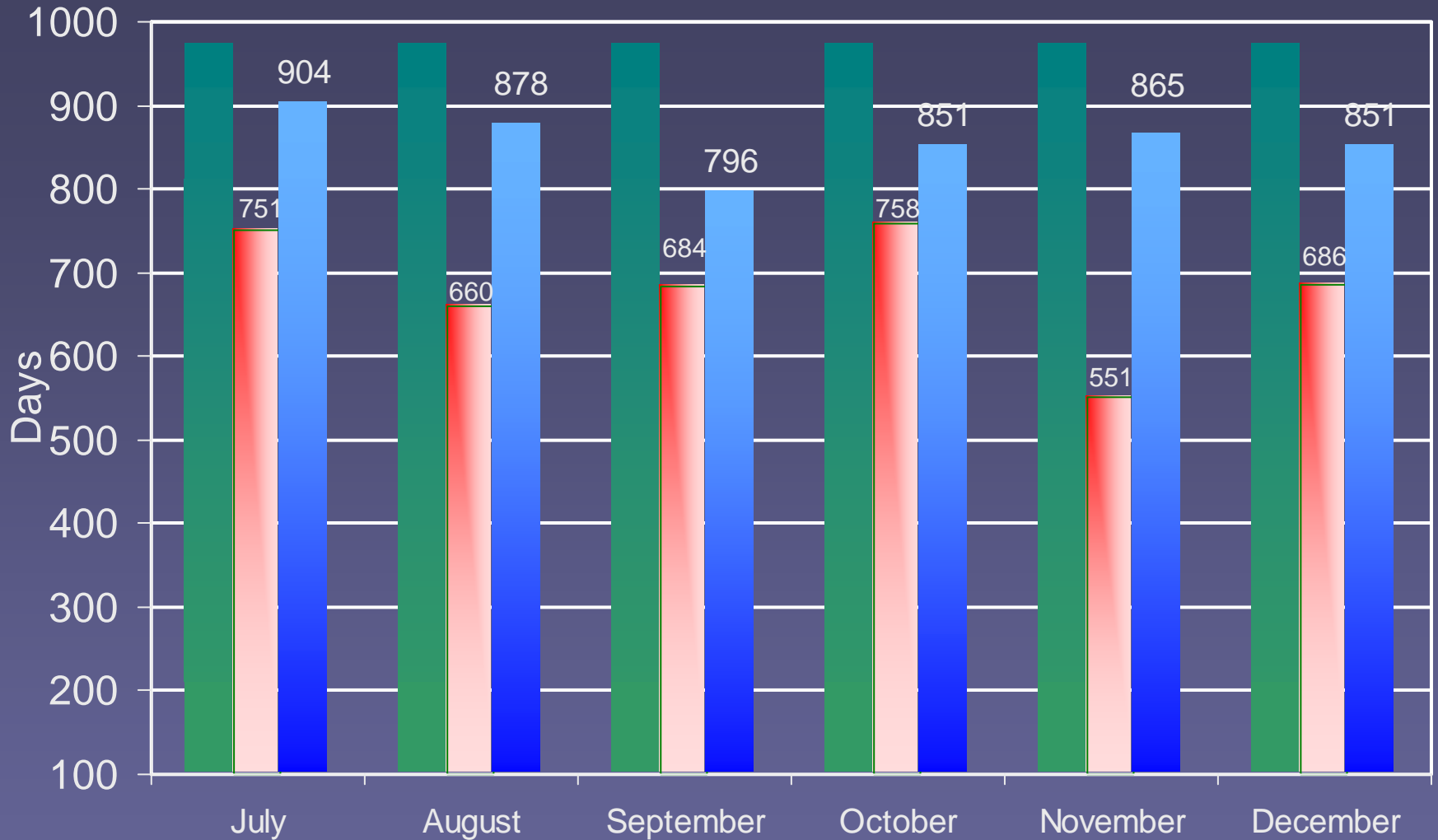
Lines

40000
35000
30000
25000
20000
15000
10000
5000
0



January
February
March
April
May
June
July
August
September
October
November
December

New Leaf Retreat FY04 & FY03 Productivity



- Capacity = 973/month
- Actual Client Days FY'03
- Actual Client Days FY'04