

The Drug Abuse Comprehensive Coordinating Office (DACCO), in Tampa, Florida, reduced their intake packet from 40 pages to 20 pages. It includes the following forms:

- 1) Simple Screening Instrument for Alcohol and Drugs \*\*
- 2) Mental Health Screening Tool 3 \*\*  
\*\*see: <http://www.ncbi.nlm.nih.gov/books/bv.fcgi?rid=hstat5.section.77099>
- 3) ASAM Criteria
- 4) Eureka for Stage of Change Measure
- 5) Consent Form for Drug Screen
- 6) Personal Health History (1 double-sided page)
- 7) Grievance Procedure Statement (including abuse reporting)
- 8) Consent for Treatment and Privacy Practices (combined)
- 9) Confidentiality Statement
- 10) Client Rights Form (including statement that they serve co-occurring disorders) (for CARF)
- 11) Strength, Needs, Abilities and Preferences (for treatment set up) (for CARF)
- 12) State Reporting Requirements for Agencies (including demographic info and questions related to mental health, primary and secondary drug of choice, info about arrest and current charges, provisional diagnosis, previous treatment, presenting problem, mental status, recommendations)